Group 03-TA Screener 1

**Minutes of Meeting**

**7-Dec-2022**

**Agenda:**

* Understanding the project
* Discussing the functionalities required
* SRS document and Excel preparation
* Making of HLD
* Making of LLD
* RTM preparation

**Action:**

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Responsibility** | **Planned Finish Date** |
| DFD level 0 | Shruti, Shweta | 7-Nov-2022 |
| DFD level 1 | krita, kanchan, Shweta B | 7-Nov-2022 |
| SRS document | Shruti, Krita | 7-Nov-2022 |
| SRS excel sheet | Shruti , Shweta | 7-Nov-2022 |
| LLD | kanchan | 7-Nov-2022 |
| HLD | kanchan | 7-Nov-2022 |
| RTM | Shweta Barkade, Shruti, Kanchan, Krita, Shweta | 7-Nov-2022 |

**21-Oct-2022**

**Agenda:**

* Discussing coding guidelines
* Story board preparation
* Designing header file
* Designing main menu
* Implementing customer management function

**Action:**

|  |  |  |
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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| Story board | Krita | 8-12-2022 |
| Header file | Shweta, Kanchan, Shruti | 9-12-2022 |
| Main menu | Shweta Barkade | 29-12-2022 |
|  |  |  |

**27 Oct 2022**

**Agenda:**

* Code Inspection Log
* Tools Report
* Makefile
* Uploading documents in Github

**Action**:

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| --- | --- | --- |
| **Action Item** | **Responsibility** | **Planned Finish Date** |
| Code Inspection Log | Shruti,kanchan,shweta barkade | 12-12-2022 |
| Valgrind report | Shweta ,shruti | 12-12-2022 |
|  |  |  |
| Makefile | Kanchan,shweta barkade | 8-12-2022 |
| Uploading documents in github | Shweta barkade | 12-12-2022 |